

Licensing Sub-Committee Agenda



To:

Councillors Nina Degrads, Robert Canning and Margaret Bird

A meeting of the **Licensing Sub-Committee** which you are hereby summoned to attend, will be held on **Wednesday, 4 November 2020** at **10.30 am** in **This meeting is being held remotely; to view the meeting, please click [here](#).**

JACQUELINE HARRIS BAKER
Council Solicitor and Monitoring Officer
London Borough of Croydon
Bernard Weatherill House
8 Mint Walk, Croydon CR0 1EA

Thomas Downs
020 8726 6000 x86166
thomas.downs@croydon.gov.uk
www.croydon.gov.uk/meetings
Tuesday, 27 October 2020

If you would like to record the meeting, we ask that you read the guidance on the recording of public meetings [here](#) before attending.

The agenda papers for all Council meetings are available on the Council website www.croydon.gov.uk/meetings

If you require any assistance, please contact Thomas Downs
020 8726 6000 x86166 as detailed above.

AGENDA – PART A

- 5. Licensing Act 2003 - Application for a Premises Licence at 53 Limpsfield Road, Sanderstead (Pages 3 - 26)**
- 6. Licensing Act 2003 - Application for a Premises Licence at 168 Brighton Road, Coulsdon (Pages 27 - 28)**

Agenda Item 5

From: Veena Isoaho [<mailto:>]
Sent: 02 November 2020 11:54
To:
Subject: Fwd: Licensing Act 2003

I look forward to defending my application with regards to the concerns raised by ***.

To ensure our focus stays on the licensing objectives and not on Covid protocols at FILTR by Coromandel Coast, I've attached a few images and documents to this email in response to the concerns/ questions raised.

- Responsible management - we are a profit-for-purpose business. We are not just another coffee shop applying for a premises licence. Our main business model is to give back.

- To verify you may check our profile on B1G1 - a giving platform [here](#)
- Our impact snapshot (updated 31 Oct) is attached.
- We were also finalists of the Croydon Business Excellence awards in 2019 under the social enterprise category.

- Signage on the windows - as a business we could have stayed open throughout the lockdown but we chose to close for 8 weeks.

- When we re-opened as a takeaway, we had multiple signages in place. (Attached are the boards). They were removed from the outside and brought indoors once seating was allowed. Also, our signage changed to reflect the changing guidelines of track and trace.

- Staff do not wear masks

- The shop has been run by the founder (myself) for the most part with 2-3 support staff members over the weekend. We are a Covid secure business and have carried out a full risk assessment (attached and needs to be updated with the new guidelines kicking in from Thursday).
- In the off chance that the complainant may have seen someone without a mask, that would be me. I suffer from chronic asthma. Despite being exempt, I still do wear masks and only remove to catch my much needed breath.

- Families living above with young children

- The family living *** us - ***, *** and *** - have become our friends. *** and my little girl are both ** years old. They share the same birthday and often play together. I can give you their life history including how *** and *** met if that concerns my application. All I can say is *** is like my daughter.

I've been a local resident for over 5 years. And the reason I applied for a license is two pronged

- Drinks over dinner (as offered by the two establishments on the parade) is a huge time commitment for mums with young children. A place like mine would give mums

like me a place to go and catch up with friends. I've received nothing but a positive response from our customers. I fill an unmet need. I cater to a target segment not served yet by the existing establishments.

- I hope to claw back some of the revenues lost (and also impact) due to us staying shut for almost two months. This can only happen with extended hours and change of product offering. Coffee as you know does not sell beyond 3-3.30pm.

As a business we only act responsibly.

I look forward to speaking to you all on Wednesday.

Best regards,
Veena

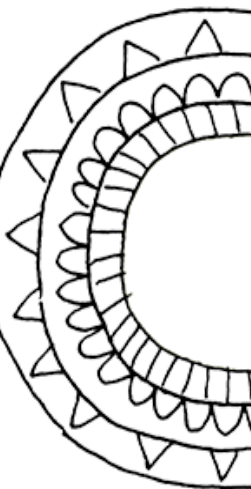
COROMANDEL COAST

We are a profit-for-purpose business based in the UK.

We source and roast shade-grown, specialty coffee from the ancient lands of southern India.

We've been trading since April 2018.

Our coffees are available online, through design-led events and from our South London store.





OUR VALUES

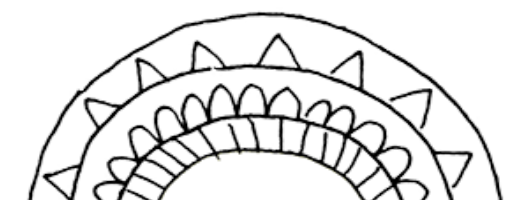
Sustainability is at the very heart of what we do.

Shade-grown coffee i.e. coffee grown under the lush canopy of forest trees, mainly those of fruits and spices, has a positive social and environmental impact.

The forest trees fight climate change, prevent soil erosion, protect bio-diversity, and also offer sustainable livelihoods to small-holder farmers.

Simply put, shade-grown coffee approaches sustainability from a multitude of angles.

Shade-grown is climate-smart.





OUR DIRECT IMPACT

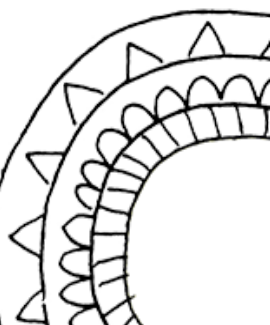
The **UN Sustainable Development Goals 2030** is our impact North Star.

It is estimated that every cup of sun-grown coffee contributes to approximately 3 cubic centimeters of deforestation. (daily global estimates of coffee consumption stands at over 2.25 billion cups of which only 1% is known to be shade-grown!).

Coromandel Coast, with its focus on shade-grown coffee, lends itself to supporting and achieving these:

Goal 15 (Life on Land)

Goal 13 (Climate Action)



OUR DIRECT IMPACT

Over the last few years global coffee prices have come down drastically. Currently the C price stands at 2.43 USD/ kg (October 2020).

Through our direct and indirect trade partnerships, we pay 3-4 times the global price which ensures not just fair but better, stable pricing.

Achieving SDGs 1, 2, 5, 8 and 10

Note: Our direct trade is with small farms with an annual output of no greater than 5-10 tonnes.

Our indirect trade is mainly with a farmer cooperative Small and Marginal Tribal Farmers Mutually Aided Cooperative Society (SAMTFMACS) in the Araku Valley.





OUR DIRECT IMPACT

100% plastic free

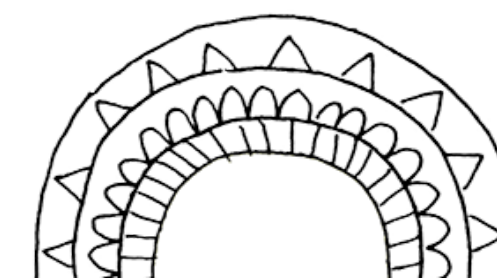
When we started, our goal was to be plastic-free by the end of 2018.

We hit that critical milestone sooner.

Since September 2018, our packaging has been plastic-free (before the Plastic-Free mark came into being).

So far we have removed **37,474 pieces of plastic** from circulation/ landfill.

SDG - 14 (Life Below Water)





OUR INDIRECT IMPACT

Journeying to zero-waste

We are constantly looking for ways to re-purpose our coffee waste. Mainly, used grounds from our coffee shop. To this end, we've piloted a vegan and natural skincare range.

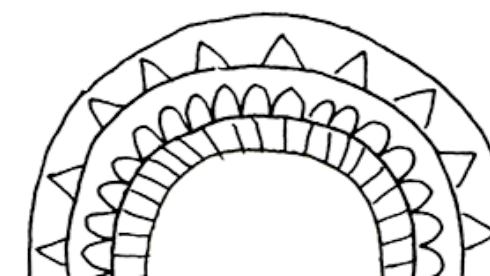
We believe the future is circular. We're in talks with specialists to make soil from our waste.

It's a project we're most excited about.

SDGs - 12 and 13

Powered by clean energy

Our roastery and shop run on renewables. **SDG - 13**





OUR GIVING PARTNERS

We offer micro-credit to women farmers in South East Asia through Lend With Care and Kiva.

We partner with B1G1 to align our giving with those SDGs and communities that we may not have a direct impact on through coffee. We choose rural projects that aim to:

- eradicate poverty
- offer quality education
- ensure good health and well-being
- provide clean water and sanitation
- reduce inequality

Our aim is to give back what we take from the coffee growing regions.



OUR SDG IMPACT MATRIX



OUR IMPACT TO DATE

**315,687 units of impact,
and counting...**



56,233

pieces of single-use plastic
diverted from landfill.



141,999

square centimetres
of deforestation prevented.



117,465

lives impacted
globally.



COROMANDEL COAST LTD.

website : coromandelcoast.co.uk

   : @coromcoast

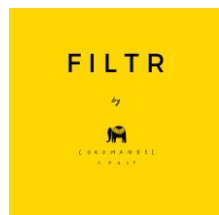
shop: FILTR by Coromandel Coast

 : @filtr_coffee

#shadegrownisclimatesmart

#heritageinacup





FILTR by Coromandel Coast

Assessment carried out by: Veena Isoaho

Date assessment was carried out: 1/06/2020

Date of next review: TBC when guidelines/ regulations change

What are the Hazards?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Too many employees behind the counter	Initially run only by founder/s only. Once seating is in place, bring one extra staff member on busy days only. One barista and one front of house /food person at any given time. All returning staff will be briefed on social distancing and other health & safety rules.	Reviewed when more staff members return	Veena	Ongoing	
Vulnerable employees on site	Communication sent to staff asking them to inform us if they (or members of their household) are isolating.	Revised once government changes guidance on isolating.	Veena	Ongoing	

Deteriorating mental health of employees	<p>Keep an open channel of communication with employees. Be empathetic towards them feeling anxious about working on the floor during busy times.</p> <p>Keep in touch with them regularly to check if their mental health is okay.</p>	Continue with regular contact.	Veena	Ongoing	
Employees who should self-isolate comes to work	Clear guidelines given on when to stay home. Staff members displaying symptoms will be sent home immediately if at work.	Consider temperature checks on entrance as staff numbers increase above 3.	Veena	Ongoing	
Customer who should be self-isolating enters	<p>If symptoms are obvious, they will be asked to leave.</p> <p>Reduce seating by 40-50% to make room for distancing.</p> <p>Stacked shelves to be used as screens to prevent transmission when no symptoms displayed.</p>	Once tracking app released, monitor risk level in the area.	Veena	Ongoing	
Risk of transmission between staff	<p>Handwashing mandatory upon entry and every 20 mins.</p> <p>Signs in place reminding them to do so. Enough paper towels to dry hands.</p> <p>Clean clothes and clean aprons must be worn every day.</p> <p>If staff use public transport, all items from outside must be stored in the stock room, separately.</p>	<p>Reviewed when more staff members return</p> <p>Continued review as guidelines are updated.</p>	Veena	Ongoing	

	<p>If more staff are required, create working zones for each role.</p> <p>The staff member must stay in their zone. However, if needed to go into each other's zones, if they touch anything, they are to clean hands immediately and stay working back to back.</p> <p>When standing face to face they are to stay 2 metres away from each other.</p> <p>Always maximise ventilation by having the doors open when able.</p> <p>As colder weather approaches keep the back door open and have the heating on at the front.</p> <p>Use separate utensils, or wash hands immediately after shared use.</p> <p>Staff may wear their own face coverings at their own discretion unless guidelines change.</p> <p>Wash the toilet and basin area after each use.</p> <p>All counters and tables to be sanitized every 30 mins.</p>				
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<p>Transmission between staff and customers</p>	<p>Maintain distance at order point.</p> <p>Payments to be card unless in extreme circumstances, and money to be quarantined.</p> <p>Barista to add sugar or any other add-ons, or customer to be provided with take away sachets of sugar and serviettes.</p> <p>Provide hand sanitiser on entry.</p> <p>Reward system to move contactless.</p> <p>No reusable cups to be accepted.</p> <p>Revised cleaning schedule to include wiping of card machine, door handles, any high traffic touch points.</p> <p>All food to be in domes, or behind sneeze guards or packaging.</p> <p>Replace upholstered chairs with wipeable ones.</p>	<p>Continued review once open and as guidelines are updated.</p>	<p>Veena</p>	<p>Ongoing</p>	
<p>Transmission from good coming in</p>	<p>Clean goods on entry where possible.</p> <p>All outside wrappings to be disposed of immediately.</p> <p>Wear gloves or wash hands after handling stock.</p>	<p>Continue to review as more suppliers used.</p>	<p>Veena</p>	<p>Ongoing</p>	

	<p>No cash payments for goods unless necessary - then disinfect.</p> <p>Do not allow delivery personnel to step too far into the shop, ideally, they should drop goods at area marked for deliveries i.e. outside</p>				

Signed:

Name: Veena Isoaho, Director, Coromandel Coast Ltd.

Date: 1st June 2020







NHS
Test and Trace

LET'S HELP STOP THE SPREAD OF CORONAVIRUS

Scan this QR code with your NHS COVID-19 App to check-in



© 2020 NHS

DOWNLOAD THE NHS COVID-19 APP

Available on the App Store | Get it on Google Play

Food Standards Agency
foodstandards.gov.uk

FOOD HYGIENE RATING

0 1 2 3 4 **5**

VERY GOOD

This scheme is operated in partnership with your local authority

TAKE A DEEP BREATH

NEW Internationalist

DECLARATION

Business follows hygiene and distancing practices against COVID-19

Physical distancing
At all times, we make sure:
- all our staff are spaced apart
- customers are at least 2 metres apart

Correct hygiene practices
- We wash and dry our hands thoroughly and regularly
- We regularly disinfect and clean surfaces and objects

Contact tracing
We record the movements of our staff and visitors. This ensures that we can get in touch with everyone who may have been in contact with someone who later shows symptoms of COVID-19.

Staying COVID-19 Secure in 2020

We confirm we have complied with the government's guidance on managing the risk of COVID-19

FIVE STEPS TO SAFER WORKING TOGETHER

- ✓ We have carried out a COVID-19 risk assessment and shared the results with the people who work here
- ✓ We have cleaning, handwashing and hygiene procedures in line with guidance
- ✓ We have taken all reasonable steps to help people work safely from a COVID-19 Secure workplace or work from home
- ✓ We have taken all reasonable steps to maintain a 2m distance in the workplace
- ✓ Where people cannot keep 2m apart we have ensured at least a 1m distance and taken all the mitigating actions possible to manage transmission risk

Signed on behalf of employer
Employer WRENHILL LTD.

Date 1 June 2020

Who to contact Verna Jones
for the Health and Safety Executive at 0300 790 6000 or 0300 790 6001



Be kind

Please be patient with our staff and others, while we deliver this service for you.
Thank you for your support.

FILTR



Stay home if you are sick

Eat Out
- TO -
HELP OUT

Up to **£10 off***
Mon-Weds



FILTR

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Signed on behalf of employer

Employer COROMANDEL
COAST LTD.

Date 1 JUNE 2020

Who to contact: Veena Issaiah
(or the Health and Safety Executive at www.hse.gov.uk or 0300 900 1947)



Be kind

Please be patient with our staff and others,
while we deliver this service for you.

Thank you for your support.



Stay home if you are sick



Cough or sneeze into your elbow

It keeps the virus off your hands, so you won't spread it
to other people and make them sick too.



SAFE BUSINESS DECLARATION

This business follows correct hygiene and contact tracing practices to fight against COVID-19



Physical distancing

At all times, we make sure:

- all our staff are spaced apart
- customers are at least 2 metres apart.



Correct hygiene practices

- We wash and dry our hands thoroughly and regularly.
- We regularly disinfect and clean surfaces and objects.



Contact tracing

We record the movements of our staff and visitors. This ensures that we can get in touch with everyone who may have been in contact with someone who later shows symptoms of COVID-19.

Staying COVID-19 S

We confirm we have complied with guidance on managing the risk

• FIVE STEP WORK

- ✓ We have shared th
- ✓ We ha in lin
- ✓ W

Agenda Item 6

From:

Sent: 31 October 2020 13:06

To: LICENSING <LICENSING@croydon.gov.uk>

Subject: Re: Extension of operating hours at Papa Johns Pizza 168 Brighton Road Coulsdon

Importance: High

Hello in regards to the extension of hours trading at Papa Johns, the enclosed photo shows why I object, It speaks for itself.



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